



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لايف انشورنس لميٲٲٲ
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

August 11, 2021

Office Order No.:133-2021

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to	Remarks
01	Mr. Muhammed Mahabub Alam (0555), Assistant Manager	IT Dept., Head Office, Dhaka	Dev. Admin Dept., Dhaka Zone-04	
02	Mr. Md. Mahfuzur Rahman (1189), Senior Officer	IT Dept., Head Office, Dhaka	Dev.Admin Dept., Dhaka Zone-07	

Mr. Muhammed Mahabub Alam and Mr. Md. Mahfuzur Rahman shall handover their overall charges to Mr. Amir Faisal Mohammad Zakaria, EVP & Incharge, Head Office, Dhaka.

The above employees are advised to report their joining to the Incharge of respective Offices along with Stationary Items allotted to them and release letter from their existing offices by 16-08-2021 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

Copy forwarded to: Above 02 (Two) employees.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Senior Vice President (HR & ADMIN)

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C.C. to: for kind information:

1. The Chief Executive Officer.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The AMD & Incharge, HR & Administration Dept.
5. The EVP & Incharge, IT Dept.
6. Master file
7. Office Order file
8. Personal file.
1. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04.
2. The SEVP (PRT) & Incharge, Dhaka Zone-07.

আর্থিক নিরাপত্তার সেতুবন্ধন